

## ASSESSMENT COMMITTEE DESIGN AND IMPLEMENTATION GROUP

December 15, 2003, 4:00pm  
VH 2251

**Those Present:** Ruthie Dare-Halma, Heidi Templeton, Sue Pieper, Erika Woehlk, Stephen Hadwiger, Nancy Asher, David Gillette, Sarah Mohler, Lou Ann Gilchrist

### I. Spring 2004 DIG Action Plan Proposals

- A. DIG members were asked to sign up for their first and second choices for projects next semester. Four groups (CSEQ/NSSE, GSQ, Junior Test, and Senior Test) will look at data past and present to find trends and share the results with the DIG. The fifth group (Alumni/Employer Surveys) will revise the surveys and send them out.
- B. All groups are encouraged to recruit a student and/or faculty and staff outside of the DIG to work on the project.

### II. Action Plan Progress Reports/Updates

*Those who are finished with their subcommittee are welcome to provide updates concerning the status of their project outside of the DIG.*

- A. Mapping current assessments to University core learning outcomes – Erika Woehlk & Barb Price
  - 1. E. Woehlk looked over the final element of the mapping project this morning: the Academic Profile.
  - 2. The subcommittee hopes to begin writing their final report this month and present it to the DIG in January or February.
- B. Writing Assessment – Sarah Mohler
  - 1. The proposal has been updated since the November Undergraduate Council meeting. Changes include:
    - a. the writing assessment committee will assist the Director of Interdisciplinary Studies in providing faculty with resources for developing and teaching writing-enhanced courses;
    - b. the implementation procedure now includes a timeline or “sunset clause”;
    - c. the Director of Writing Assessment position will no longer be required (the writing assessment committee will take over the function of that position); and
    - d. accountability of writing-enhanced courses/instructors has been “divorced” from the proposal.
  - 2. The committee is considering applying for a Scholarship of Assessment Grant or an external grant for funding the second prong of the proposal. Since portfolio readers are remunerated, remuneration of the writing assessment readers would be a symbolic gesture not only of support for the readers, but also for support of the writing assessment itself.

3. The committee has also discussed student feedback. It would be impossible at this point to provide the level of one-on-one feedback that occurred with the Sophomore Writing Experience. Therefore, feedback in this proposal comes mainly in the form of faculty development, which should enhance the feedback to students on their writing-enhanced course assignments.
  4. The Undergraduate Council postponed a vote on the writing assessment proposal until their February meeting so that divisions will have the chance to discuss it.
- C. Communication-related recommendations from previous Motivation Subcommittee – Heidi Templeton & Stephen Hadwiger
1. This subcommittee has turned over their findings to Candy Young and Debra Cartwright, who are working on motivation relating to the junior test.
  2. E. Woehlk passed around a handout from C. Young showing Fall 2002/Spring 2003 score comparisons for the junior tests.
- D. Non-communication related recommendations from previous Motivation Subcommittee – Nancy Asher
1. The DIG supports the subcommittee’s recommendations.
  2. H. Templeton will help with public relations in the “Truman Today,” Pipeline, and channel 36.

### III. Announcements

- A. A topic for the Interview Project 2005 needs to be determined sometime next semester. L. Gilchrist suggests student leadership.
- B. Fall 2003 *Assessment Almanac* reports are due to E. Woehlk or R. Dare-Halma.
- C. Julie Lochbaum from the Center for Teaching and Learning met with the Analysis and Reporting Group in November to discuss assessment colloquia. She and the ARG decided to offer three times next semester when faculty will present on assessment-related issues or findings.
  1. February 23, 2004 at 4:30pm.
  2. March 22, 2004 (time TBD)
  3. April 19, 2004 (time TBD)

Possible presenters include recipients of the Scholarship of Assessment Grants and those presenting at AAHE next year. All members of the campus community will be invited.

- D. Send the times that you are not available to meet next semester to R. Dare-Halma.
- E. The Assessment Grants will be available in summer 2004. A call for proposals will go out tomorrow. Applications are due on March 1, 2004.

Meeting adjourned at 4:50pm. ew