

**ASSESSMENT COMMITTEE: Analysis and Reporting Group**

**January 30, 2003, 2:30pm  
SUB 308**

**Those Present:** Carol Hoferkamp, Sue Pieper, Erika Woehlk, John Ishiyama, Sally Cook, David Hoffman, Ruthie Dare-Halma.

- I. The Committee revised the first two pages of the grant guidelines document.
- II. Items to consider for next time:
  - A. Bring Judy Lundberg and Judy Mullins to an ARG meeting for their advice on the guidelines.
  - B. How to finance group projects.
  - C. Make sure applicants know it will be a double-blind review.
  - D. Run the finished document by members of the original grant guideline committee (i.e., Steven Pollard).
  - E. Continue revisions.

Meeting adjourned at 3:35pm.

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