

## ASSESSMENT COMMITTEE ANALYSIS AND REPORTING GROUP

May 10, 2004, 3:30pm  
VH 2251

**Those Present:** Sally Cook, Erika Woehlk, Sue Pieper, Carol Thatcher, David Hoffman, and guest David Gillette

- I. Welcome to David Gillette, 2004-2005 Chair of the Vice President's Advisory Committee on Assessment
- II. Analysis and Reporting Group Membership
  - A. Create three-year, staggered terms. In order to do this, one or two people's terms may end this year, and the remaining members will be serving until 2005 or 2006.
  - B. E. Woehlk will work with the ARG members and Garry Gordon to set members' terms.
- III. Update on 2004 Scholarship of Assessment Grants
  - A. We received six applications this year and one person withdrew her application, leaving a total of five projects. All five were approved for funding. The projects are:
    1. Teaching HIST 231: Introduction to History and Historiography as an Extended Freshman Week Class – Marc Becker, Sylvia Ojukutu-Macauley, and Dan Mandell
    2. Promoting Student Success: Development and Assessment of an Early Identification Model – Maureen Bell, Sue Pieper, and Maria Di Stefano
    3. Developing Authentic Assessment for Formative and Summative Graduate Student Evaluation in CMDS – Paula Cochran and Janet Gooch
    4. Pilot of Collegial Review of Student Writing – Barbara Price
    5. Mathematics Placement: Assessing and Revising Truman's Current System for Assigning First-Year Students to Their Introductory Mathematics Course – Dean De Cock
  - B. Total amount funded was \$8291 compared to last year's total of \$9000 for six grants.
  - C. All 2004 grant recipients have received and returned grant agreement forms and contracts are in the process of being issued.
  - D. Issues to consider for next year:
    1. The payment methods for grant recipients: ensure receipt of final report by paying half up front, half at completion of the project. Or, offer a timely completion bonus. It is difficult to pay faculty during the academic year, though, because of pyramiding salaries.
    2. Encourage grant recipients to present off-campus.
    3. Determine whether or not ARG members may apply for grants.

4. Call upon DIG members for outside readers during the grant approval process if needed.

IV. Data Project Update – none given

V. Discussion on the Assessment Colloquia

- A. Consider different times of day, better advertising, and targeting relevant groups.
- B. Perhaps use a student intern to help with advertising.
- C. Consider a wider range of presenters, such as Assessment Committee members and other faculty performing assessment.

VI. Announcement

- A. S. Pieper read a note from the Vice President about a report from Tennessee saying there are six key personality traits that affect retention.
- B. Unfortunately, Universities cannot use personality as a screening for admission.

Meeting adjourned at 4:43pm.

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