

ASSESSMENT COMMITTEE: Analysis and Reporting Group

**March 6, 2003, 3:00pm
Violette Hall 2251**

Those Present: Erika Woehlk, Sue Pieper, David Hoffman, Don Kangas, Carol Hoferkamp, John Ishiyama, Sally Cook

- I. Creation of Assessment Grant Proposal Rubric
 - A. The committee appropriated the rubric used in McNair grant proposal decisions and revised it accordingly.
 - B. Before the next meeting, the committee needs to decide how to weight the categories.
 - C. Jeff Romine has agreed to serve on the selection committee.
- II. How will the IRB fit into the grant selection process?
 - A. There were some concerns expressed that applicants may not adhere to FERPA guidelines. Furthermore, someone needs to make sure that no project is approved where data gathering will be impossible.
 - B. Because no one is exemplarily qualified to make these determinations, the committee feels it is not their responsibility to make sure such violations do not occur. It will be up to the applicants and to the Vice President's Office. However, the committee will include a statement to all accepted applicants making them aware of FERPA guidelines and the data standards committee.
- III. The next ARG meeting will be Thursday, March 20 at 3:00pm.

Meeting adjourned at 3:30pm.

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