

## ASSESSMENT COMMITTEE ANALYSIS AND REPORTING GROUP

November 17, 2003, 3:30pm  
VH 2251

**Those Present:** Ruthie Dare-Halma, Sue Pieper, Sally Cook, Erika Woehlk, Don Kangas, David Hoffman

**Guest:** Julie Lochbaum

- I. Grant Preliminary Progress Report – Erika Woehlk
  - A. The VPAA Office has received preliminary grant reports from three of the seven projects.
  - B. The final reports are due on March 1, 2004.
- II. January Conference Breakout Sessions Update – Erika Woehlk
  - A. All the grant recipients are being invited to run a breakout session. Based on what the recipients had written in their proposals, the January Conference Committee expects only two or three to volunteer.
  - B. For the next round of grants, we need to make clear expectations for dissemination of results and then guarantee that the recipients will be able to present at their requested venue. For the 2003 grant recipients, we should follow up with what they wrote in their proposals concerning dissemination.
- III. Conversation with Julie Lochbaum
  - A. Offer assessment colloquia, perhaps during the evening hours. There is enough material at this institution to have colloquia on a regular basis. Once something like this is established (it usually takes five times), faculty will become accustomed to them and come to expect them.
  - B. Another option, or something that can be done in conjunction with colloquia, is to develop online journals and discussion fora. However, the most positive results will come from face-to-face interactions.
  - C. Students, too, need to hear what is happening with assessment. Run stories in the “Index” and “Truman Today.” Include student researchers in the assessment grants. Promote assessment-related presentations at the Student Research Conference.
  - D. Consider running stories in the “Kirksville Daily Express” to reach our outside constituents.
  - E. Further ideas for increasing faculty involvement.
    1. Include five- or ten-minute reports at division meetings regarding assessment in general, recent findings, questions raised by faculty investigations, etc.
    2. Remind untenured faculty that for tenure and promotion, one must provide evidence of involvement with assessment. The proposed assessment colloquia would be an easy way for faculty to become involved.

- F. J. Lochbaum will reserve rooms for the spring semester for three faculty assessment colloquia. The ARG will discuss her ideas at the December meeting and decide which ones to go forward with.

#### IV. Additional Data Analysis

The ARG did not have time at this meeting to discuss additional data analyses.

- V. Next meeting: December 8, 2003, 3:30-4:30pm, Violette Hall 2251.

Meeting adjourned at 4:34pm.

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