

**ASSESSMENT COMMITTEE DESIGN AND IMPLEMENTATION GROUP**  
**March 25, 2008, 11:30am**  
**SUB Room 322**

**Those Present:** Glenn Wehner, Marty Eisenberg, David Hoffman, Jeffrey Vittengl, Daette Lambert, Karen Smith, Michael McManis, Dave Rector, Lou Ann Gilchrist

- I. Karen Smith announced that Scott Alberts will be the new Portfolio Director. Karen and Scott will work together to coordinate the summer readings, and afterwards Dr. Alberts will be the full-time Director.
- II. Collegiate Learning Assessment (CLA) – Around 140 freshmen took the CLA during Truman Week 2007. The senior sample that takes the CLA is seniors who do not have a major field exit exam. The Committee discussed whether the CLA would be administered to freshmen again during Truman Week in Fall 2008 and decided to recommend we administer the CLA to a group of first year students during Truman Week. These students will not complete the CSXQ.
- III. College Portrait – The College Portrait was part of our agreement when we joined the Voluntary System of Accountability. Truman’s biggest challenge for the Portrait is the CLA and learning outcomes. Our Portrait will hopefully be ready sometime next month.
- IV. Chair Glenn Wehner will begin sending e-mails to faculty once a month that explain different assessment methods and what they do. An initial e-mail will be sent to explain the monthly e-mails that will follow. Along with the summary of the assessment method will be 1-2 sentences about past data and/or a link to the *Assessment Almanac* to encourage faculty to look at more data. The Assessment Committee student representative may also be asked to organize something similar to these e-mails and put it in the *Index, Truman Today*, etc.
- V. Announcements:
  - Truman will not be doing Scholarship of Assessment Grants this year.
  - A topic is needed for the next Student Interview Project. This will be an agenda item at April’s meeting.

The meeting adjourned at 12:20pm.

dl

NEXT meeting: April 18, 2008 @ 11:30 am – VH 1424